Office of Student Financial Aid

2018-2019 Verification Worksheet for Federal Student Aid Programs

Your application was selected for review in a process called "verification." In this process, federal law requires (34 CFR, Part 668) Claflin to compare the information from your FAFSA with signed copies of your 2016 federal IRS tax transcript (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes) or other financial aid documents. If there are differences between your application information and your financial documents, correction may need to be made. We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.

- 1. Collect your (and your spouse's or parents') 2016 IRS federal income tax transcript.
- 2. Complete all sections and sign this worksheet you and at least one parent.
- 3. Contact us if you have questions about this worksheet.

4. Return via email, office visit, or fax the signed and completed worksheet, tax forms, and any other documents to Claflin University Office of Financial Aid. We will compare the information on these documents and make corrections if necessary.

- What you should do:
- A. Student Information

Student's Name

Claflin ID Number

Social Security Number

Phone Number (include area code)

B. Family Information

Independent Students: List the people in your household: include (a) yourself and your spouse, if you have one; and (b) your children, if you will provide more than half Tf -0.009 Tc (h)-16. fv q 00186156(n)15.040(q)1040TA, 00140 EXTja 0x77610fTdr(n)1104104R0:0 8104 f02:96330c70n)Etrax(p)110100960Tdi0.004kEep0a505p9,Td [(a)4.2 + call the IRS at 1-800-908-9946 and follow the instructions to select a 'IRS tax return transcript'/ If you file an amended tax return, you will also need to request an 'IRS tax account transcript' Complete the employer and earning items if you will not/ are not required to file a 2016 federal tax return.

	Tax F	iling Status		
I (student)	Have filed a 2016 federal tax return or will file by (date)	Will not/ am not required to file a 2016 federal tax return.	Employer Employer	Earnings: \$ Earnings: \$
Father/Stepfather	Have filed a 2016 federal tax return or will file by (date)	Will not/ am not required to file a 2016 federal tax return.	Employer Employer	Earnings: \$ Earnings: \$

Mother/Stepmother

Both tax fliers and non-tax fliers must list any untaxed income received in 2016.